

PHARMACY COUNCIL OF INDIA

Standard Inspection Format (S.I.F) for institutions conducting B. Pharm for 100 adms.

(To be filled and submitted to PCI by an organization seeking approval of the course / continuation of the approval)

(SIF-B-1)

To be filled up by P.C.I.

To be filled up by inspectors

Inspection No. :

Date of Inspection:

FILE No. :

NAME OF THE INSPECTORS: 1.
(BLOCK LETTERS)
2.

PART – I

A - GENERAL INFORMATION

A – I.1	
Name of the Institution:	Pulla Reddy Institute of Pharmacy
Complete Postal address:	Sy. No 167,168, Annaram Village, Jinnaram Mandal, Via Narsapur Road, Dist. Medak, Pin 502513.
STD code	08458
Telephone No.	274465
Fax No.	08458274464
E-mail	pullareddy_prgi@rediffmail.com
Year of Establishment	2007
Status of the course conducting body: Government / University / Autonomous / Aided / Private (Enclose copy of Registration documents of Society/Trust)	Private
A – I.2	
Name, address of the Society/Trust/ Management (attach documentary evidence)	GAYATHRI EDUCATIONAL SOCIETY
STD Code:	040
Telephone No:	65298051
Fax No:	04023771930
E-mail	chmte@gmail.com
Web Site:	www.prip.ac.in
A – I.3	
Name, of person to be contacted by phone	Dr V RAMA MOHAN GUPTA
Designation	Principal & Professor
Address	Villa No:73, KVR High Paradise, Bachupally, Mallampet road, Ranga Reddy dist, 500090, Hyderabad- Telangana
STD Code	08458
Telephone No	
Office	08458274465
Residence	274465
Mobile No.	9490081629
Fax No	08458274464
E-Mail	vrmgupta_05@yahoo.co.in

A – I.4

Signature of Head of the Institution

Signature of the inspectors

Name and Address of the Head of the Institution, Dr V RAMA MOHAN GUPTA
 Villa No:73, KVR High Paradise, Bachupally,
 Mallampet road, Ranga Reddy dist, 500090,
 Hyderabad- Telangana

A –I . 5

FOR INSTITUTION SEEKING CONTINUATION OF APPROVAL

a. Details of Affiliation Fee Paid

Name of the Course	Affiliation Fee paid up to	Receipt No (DD No)	Dated	Remarks of the Inspectors
B. Pharm	2015-16	657562	15/06/2015	

b. APPROVAL STATUS:

Name of the Course	Approved up to	In take Approved and Admitted	PCI	STATE GOVERNMENT	UNIVERSITY	Remarks of the Inspectors
B. Pharm	2015-16	Approval Letter No and Date	CC-32-626/2013-PCI ITEM NO-595,	Yet to receive	UAAC/Affi/Pulla Reddy 28-06-2015	
		Approved Intake	100	180	100	
		Actually Admitted	In Process	In Process	In Process	

c. STATUS OF APPLICATION

COURSES INSPECTED FOR						
Faculty / Subject	Extension of Approval	Increase in Intake of Seats	Remarks			
			Current Intake	Proposed increase in Intake		
B. Pharm	Yes	Yes	NO	NO	100	NO

Note: Enclose relevant documents

A –I. 6

Whether other Educational Institutions/Courses are also being run by the Trust / Institution in the same

Building / campus? If Yes, Give Details

Yes No

Signature of Head of the Institution

Signature of the inspectors

A – I. 6 a

Status of the Pharmacy Course:	
Independent Building	<input type="checkbox"/> Yes
Wing of another college	<input type="checkbox"/> No
Separate Campus	<input type="checkbox"/> Yes
Multi Institutional Campus	<input type="checkbox"/> No

Examining Authority :

**With complete postal Address,
Telephone No. and STD Code.**

**The Registrar, Jawaharlal NehruTechnological University,
Kuaktpally, Hyderabad-500 085**

Signature of Head of the Institution

Signature of the inspectors

B - DETAILS OF THE INSTITUTION

B -I .1					
Name of the Principal					
Qualification/ Experience	Qualification*		Teaching Experience Required	Actual experience	Remarks of the Inspectors
	M. Pharm	Yes	15 years, out of which 5 years as Prof. / HOD	23 Yrs	
	PhD	Yes	10 years, out of which at least 05 years as Asst. Prof		

* Documentary evidence should be provided

B -I .2

For institution seeking continuation of affiliation

Course	Date of last Inspection	Remarks of the Previous Inspection Report	Complied / Not Complied	Intake reduced/Stopped in the last 03 years*
B. Pharm	10 th and 11 th September 2014	List Enclosed	Complied	No

* Enclose Documents

B -I .3

Status of Governing Council:	Society
Details of the Governing Body	Enclosed
Minutes of the last Governing council Meeting	Enclosed

B -I .4

Pay Scales:

Staff	Scale of pay	PF	Gratuity	Pension benefit	Remarks of the Inspectors
Teaching Staff	AICTE /UGC/State Govt. Yes	YES	NO	No	
Non-Teaching Staff	State Government Yes	Yes	No	No	

Signature of Head of the Institution

Signature of the inspectors

B –I .5**B. Pharm Course: Admission Statement for the Past Three Years**

ACADEMIC YEAR	Year 2012-13	Year 2013-14	Year 2014-15
Sanctioned	100	100	100
No. of Admissions	72	70	40
Unfilled Seats	28	30	60
No. of Excess Admissions	0	0	0

B –I .6**Academic information: Percentage of UG results for the past three years based on University Calendar**

ACADEMIC YEAR	Year 2012-13	Year 2013-14	Year 2014-15
1 st year	45	71	40.5
2 nd year	26	89	48.5
3 rd year	72	45	77
Final year	95	74.4	78.37
Pass % (Final Year)	95	74.4	78.37

B – II**Co – Curricular Activities / Sports Activities**

Whether college has NSS Unit (Yes/No)? If no give reasons	No To be established
NSS Programme Officer's Name	
Programme conducted (mention details)	
Whether students participating in University level cultural activities / Co- curricular/sports activities	Yes
Physical Instructor	Available
Sports Ground	Individual

Signature of Head of the Institution

Signature of the inspectors

C - FINANCIAL STATUS OF THE INSTITUTION

Audited financial Statement of Institute should be furnished

C .1 Resources and funding agencies (give complete list)

C .2 Please provide following Information

Receipts			Expenditure			Remarks of the Inspectors
Sl. No.	Particulars	Amount	Sl. No.	Particulars	Amount	
1.	Grants a. Government b. Others	0.00	CAPITAL EXPENDITURE			
2.	Tuition Fee	24192366.00	1.	Building	1625000.00	
3.	Library Fee	0.00	2.	Equipment	1240000.00	
4.	Sports Fee	0.00	3.	Others	892000.00	
5.	Union Fee	0.00	REVENUE EXPENDITURE			
6.	Others	2549050.00	1	Salary	13656000.00	
			2.	MAINTENANCE EXPENDITURE		
				i	College 827000.00	
				ii	Others 1545000.00	
			3.	University Fee (If any)	787500.00	
			4.	Apex Bodies Fee	300000.00	
			5.	Government Fee	0.00	
			6.	Deposit held by the College		
			7.	Others	2249500.00	
			8.	Misc.Expenditure	858000.00	
			Total		20317500.00	
Total		26741416				

Note: Enclose relevant documents

Signature of Head of the Institution

Signature of the inspectors

PART- II PHYSICAL INFRASTRUCTURE

1. a. Availability of Land (B. Pharm courses) : Available
 a) 2.5 acres District HQ/Corporation/Municipality limit
 b) 0.5 acre for City / Metros
- b. Building : Own
- c. Land Details to be in name of Trust and Society
 Records to be enclosed
 Sale deed : Enclosed
- d. Building^T:
 i) Approved Building plan, to be Enclosed : Enclosed
- e. Total Built Area of the college building in Sq.mts : Built up Area 7080
 Amenities and Circulation Area 1800

2. Class rooms:

Total Number of Class rooms provided at the end of 4 Year Course

Class	Required Nos	Available Nos	Required Area * for each class room	Available Area in Sq.mts	Remarks of the Inspectors
B. Pharm	06	06	6 of 90 Sq. mts Or 4 of 150 sq.mts. with Public address System.	480	

(*To accommodate 100 students).

3. Laboratory requirement at the end of 4 Years

Sl. No.	Infrastructure for	Requirement as per Norms	Available No. & Area in Sq mts	Remarks/ Deficiency
1	Laboratory Area for B.Pharm Course (12 Labs)	90 Sq .mts x n (n=10) - Including Preparation room - Desirable 75 Sq. mts - Essential	10x110	1110
2	Pharmaceutics Pharmaceutical Chemistry Pharmaceutical Analysis Pharmacology Pharmacognosy Pharmaceutical Biotechnology (Including Aseptic Room) Total no. Laboratories for B.Pharm course	03 Laboratories 02 Laboratories 01 Laboratory 02 Laboratories 01 Laboratories 01 Laboratory 10 Laboratories *	3 2 1 2 1 1 10	330 220 110 220 110 110 100
3	Preparation Room for each lab (One room can be shared by two labs, if it is	10 sq mts (minimum)	10	100

Signature of Head of the Institution

Signature of the inspectors

	in between two labs)			
4	Area of the Machine Room	80-100 Sq.mts	1	80
5	Central Instrumentation Room	80 Sq.mts with A/ C	1	80
6	Store Room – I	1 (Area 100 Sq mts)	1	100
7	Store Room – II (For Inflammable chemicals)	1 (Area 20 Sq mts)	1	20

***Number of laboratories required for entire course of 4 years.**

† The Institutions will not be permitted to run the courses in rented building on or after 31.12.2008

- All the Laboratories should be well lit & ventilated
- All Laboratories should be provided with basic amenities and services like exhaust fans and fume chamber to reduce the pollution wherever necessary.
- The work benches should be smooth and easily cleanable preferably made of non-absorbent material.
- The water taps should be non-leaking and directly installed on sinks. Drainage should be efficient.
- Balance room should be attached to the concerned laboratories.

4. Administration Area:

Sl.No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms, in area	Available		Remarks/ Deficiency
				No.	Area in Sq .mts	
1	Principal's Chamber	01	30 Sq .mts	1	60	
2	Office – I - Establishment	01	60 Sq. mts	1	90	
3	Office – II - Academics			1	86	
4	Confidential Room			1	40	

5. Staff Facilities:

Sl. No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms, in area	Available		Remarks/ Deficiency
				No.	Area in Sq mts	
1	HODs for B.Pharm Course	Minimum 4	20 Sq mts x 4	4	80	
2	Faculty Rooms for B.Pharm course		10 Sq mts x n (n=No of teachers)	2	140	

6. Museum, Library, Animal House and other Facilities

Sl.No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms, in area	Available		Remarks/ Deficiency
				No.	Area in Sq. mts	
1	Animal House	01	80 Sq mts	1	80	
2	Library	01	150 Sq mts	1	200	
3	Museum	01	50 Sq mts (May be attached to the Pharmacognosy lab)	1	50	
4	Auditorium / Multi Purpose Hall (Desirable)	01	250 – 300 seating capacity	1	240	
5	Seminar Hall	01		1	240	
6	Herbal Garden	01	Adequate Number of	1	100	

Signature of Head of the Institution

Signature of the inspectors

(Desirable)	Medicinal Plants
-------------	------------------

7. Student Facilities:

Sl. No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms, in area	Available		Remarks/ Deficiency
				No.	Area in Sq .mts	
1	Girl's Common Room (Essential)	01	60 Sq.mts	1	70	
2	Boy's Common Room (Essential)	01	60 Sq.mts	1	70	
3	Toilet Blocks for Boys	01	24 Sq.mts	6	144	
4	Toilet Blocks for Girls	01	24 Sq.mts	6	144	
5	Drinking Water facility – Water Cooler (Essential).	01		3	0	
6	Boy's Hostel (Desirable)	01	9 Sq .mts / Room Single occupancy	0	0	
7	Girl's Hostel (Desirable)	01	9 Sq .mts / Room (single occupancy) 20 Sq mts / Room (triple occupancy)	0	0	
8	Power Backup Provision (Desirable)	01		1	0	

8. Computer and other Facilities:

Name	Required	Available		Remarks of the Inspectors
		No.	Area in Sq. mts	
Computer Room for B.Pharm Course	01 (Area 75 Sq mts)	1	80	
Computer (Latest Configuration)	1 system for every 10 students	50	0	
Printers	1 printer for every 10 computers	7	0	
Multi Media Projector	01	2	0	
Generator (5KVA)	01	1	0	

Signature of Head of the Institution

Signature of the inspectors

9. Amenities (Desirable)

Name	Requirement as per Norms in area	Available		Not Available	Remarks/ Deficiency
		No.	Area in Sq. mts		
Principal quarters	80 Sq. mts	0	0	To be established	
Staff quarters	16 x 80 Sq. mts	0	0	To be established	
Canteen	100 Sq. mts	1	200		
Parking Area for staff and students		1	500		
Bank Extension Counter		0	0	To be established	
Co operative Stores		0	0	To be established	
Guest House	80 Sq. mts	0	0	To be established	
Transport Facilities for students		Yes	0	Available	
Medical Facility (First Aid)		yes	0	Available	

10. A. Library books and periodicals

The minimum norms for the initial stock of books, yearly addition of the books and the number of journals to be subscribed are as given below:

Sl. No.	Item	Titles (No)	Minimum Volumes (No)	Available		Remarks of the Inspectors
				Title	Numbers	
1	Number of books	150	2000 adequate coverage of a large number of standard text books and titles in all disciplines of pharmacy	583	3851	
2	Annual addition of books		150 to 200 books per year	42	164	
3	Periodicals Hard copies / online		10 National 05 International periodicals	16	366	
4	CDS		Adequate Nos	0	76	
5	Internet Browsing Facility		Yes/No (Minimum ten computers)	Available		
6	Reprographic Facilities: Photo Copier Fax Scanner		01 01 01	Available Available Available		
7	Library Automation and Computerized System			Not-available		

Signature of Head of the Institution

Signature of the inspectors

10.B. Library Staff:

	Staff	Qualification	Required	Available	Remarks of the Inspectors
1	Librarian	M. Lib	1	Available	
2	Assistant Librarian	D. Lib	1	Available	
3	Library Attainders	10 +2 / PUC	2	Available	

PART III ACADEMIC REQUIREMENTS

Course Curriculum:

1. Student Staff Ratio:

Class	Theory	Practicals	Remarks of the Inspectors
B.Pharm	60:1	30:2	

(Required ratio --- Theory → 60:1 and Practical → 20:1) If more than 20 students in a batch 2 staff members

to be present provided the lab is spacious.

2. Scheme of B. Pharm Course: Semester

3. Date of Commencement of session / sessions:

Commencement	Completion
29/06/2015	As per University schedule

4. Vacation:

	No of Days	No of Days
Summer:	<input style="width: 40px; height: 20px; border: 1px solid black;" type="text" value="28"/>	Winter: <input style="width: 40px; height: 20px; border: 1px solid black;" type="text" value="7"/>

5. Total No. of working days:

6. Time Table: Time Table for B. Pharm course Enclosed

	Yes	<input checked="checked" style="width: 40px; height: 40px; border: 1px solid black;" type="checkbox"/>	No	<input style="width: 40px; height: 40px; border: 1px solid black;" type="checkbox"/>
--	------------	--	-----------	--

Signature of Head of the Institution

Signature of the inspectors

7. Whether the prescribed numbers of classes are being conducted as per university norms

I B. Pharm:

Subject	No of Theory Classes		Practicals			Remarks of the Inspectors
	Prescribed No of Hrs	No of Hours Conducted	Prescribed No of Hours	No of Hours Conducted	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
1	2	3	4	5		
Remedial Mathematics	81	104	0	0	0	
Remedial Biology	54	72	45	69	23	
Dispensing & Hospital Pharmacy	81	108	66	78	26	
Pharm. Inorganic Chemistry	81	114	66	78	26	
Pharm. Organic Chemistry	81	109	66	81	27	
Anatomy Physiology & Health Education.	81	114	63	84	28	
English Language Communication Skills	54	50	51	81	27	

II B. Pharm:

Subject	No of Theory Classes		Practicals			Remarks of the Inspectors
	Prescribed No of Hrs	No of Hours Conducted	Prescribed No of Hours	No of Hours Conducted	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
1	2	3	4	5		
Pharm. Unit Operation-II	48	58	48	42	14	
Pharmaceutical Analysis-I	48	62	48	42	14	
Pharmacognosy-I	48	63	48	42	14	
Physical Pharmacy-II	64	60	48	42	14	
Environmental	48	51	0	0	0	

Signature of Head of the Institution

Signature of the inspectors

III B. Pharm:

Subject 1	No of Theory Classes		Practicals			Remarks of the Inspectors
	Prescribed No of Hrs 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
Medicinal Chemistry-I	48	57	48	42	14	
Pharmaceutical Technology-II	48	58	48	42	14	
Chemistry of Natural Drugs	48	59	48	45	15	
Pharm. Jurisprudence	48	49	0	0	0	
Pharmacology-I.	48	61	48	45	15	
Advanced English & Communication Skills Lab	0	0	48	42	14	

IV B. Pharm:

Subject 1	No of Theory Classes		Practicals			Remarks of the Inspectors
	Prescribed No of Hrs 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
Novel Drug Delivery System & Regulatory Affairs	48	62	48	42	14	
Pharmaceutical Biotechnology	48	59	48	42	14	
Medicinal Chemistry-III	48	60	48	42	14	
Pharmacognosy- III	48	57	48	42	14	
Clinical	64	56	0	0	0	

Signature of Head of the Institution

Signature of the inspectors

Pharmacy & Therapeutics						
-------------------------	--	--	--	--	--	--

8 . Whether Tutorials are being conducted
(if any, as per university norms)

Yes

9. Number of Guest Lectures / Seminars / Work shops / Symposia / Presentations
conducted during last
Three years.

A.

Name of the Event	Year 2012-13	Year 2013-14	Year 2014-15
Guest Lectures	4	4	4
Seminars	0	1	1
Workshops	0	0	0
Symposia	0	0	0

B. Papers Presented / Published during last three years

	Year 2012-13		Year 2013-14		Year 2014-15	
	National	International	National	International	National	International
Published		12		22		20
Presented	10		28		33	

Signature of Head of the Institution

Signature of the inspectors

10. Whether Internal Assessments are conducted periodically as per university norms

Yes No

Class	I Sessional Dates DD/MM/YY		II Sessional Dates DD/MM/YY		III Sessional Dates DD/MM/YY		Remarks of the Inspectors
	Theory	Practicals	Theory	Practicals	Theory	Practicals	
I B. Pharm	As per University Schedule (Enclosed)						
II B. Pharm							
III B. Pharm							
IV B. Pharm							

11. Whether Evaluation of the internal assessments is Fair Yes No

Class	No. of Candidates scored more than 80%		No. of Candidates scored between 60 - 80%		No. of Candidates scored between 50 - 60%		No. of Candidates Less than 50%		Remarks of the Inspectors
	Th	Pr	Th	Pr	Th	Pr	Th	Pr	
I B. Pharm	6	18	17	17	6	2	4	0	
II B. Pharm	1	40	38	24	17	5	14	1	
III B. Pharm	3	46	40	9	13	10	0	0	
IV B. Pharm	4	17	25	11	6	9	2	0	

12. Work load of Faculty members for B. Pharm

Sl. No	Name of the Faculty	Subjects taught	B. Pharm		Total work load	Specific Remarks of the Inspector
			Th	Pr		
Enclosed						

13. Percentage of students qualified in GATE in the last Three Years

Details	Year 2012-13	Year 2013-14	Year 2014-15
No. of Students Appeared	20	10	08
No. of Students Qualified	4	2	0
Percentage	20	20	0

14. Whether the Institution has an Industry – Institution Interaction cell Yes No

If applicable please give the details for the previous Year

Events	Details for the Previous Year
No. of Industrial visits	2
Industrial Tour	0
Industrial Training	0
No. of Resource Persons from the Industry for Guest Lectures	3
No. of Collaboration projects with Industry	0

Signature of Head of the Institution

Signature of the inspectors

15. Percentage of students Placed through the College Placement Cell in the Last Three Years

Year	Year 2012-13	Year 2013-14	Year 2014-15
No. of students appeared for campus interview	0	20	15
% Placed	0	95	33

**16. Whether Professional Society Activities are Conducted (Enclose Details)
(ISTE, IPA, APTI, ICTA and Related Societies)**

<input type="checkbox"/>	<input checked="" type="checkbox"/> No
--------------------------	---

Signature of Head of the Institution

Signature of the inspectors

PART IV - PERSONNEL

TEACHING STAFF:

1. Details of Teaching Faculty for B.Pharm Course to be enclosed in the format mentioned below:

SI No	Name	Designation	Qualification	Date of Joining	Teaching Experience	State Pharmacy Council Reg No.	Signature of the faculty	Remarks of the Inspectors
					After PG			
Enclosed								

2. Qualification and number of Staff Members

Qualification		
M. Pharm	PhD	Others - Full Time
30+2 (Pharm D)	05	02

3. Teaching Staff required year wise exclusively for B.Pharm for intake of 100 Students.

	No. of staff required
1. Pharmaceutical Chemistry	7
2. Pharmaceutical Analysis	2
3. Pharmacology	4
4. Pharmacognosy	4
5. Pharmaceutics	6
6. Pharmacy Practice	1
7. Principal	1
Total	25
*Part time teaching Staff	3
Remarks of the Inspection Team	

Signature of Head of the Institution

Signature of the inspectors

***Part time teaching staff for Mathematics, Biology and Computer Science can be appointed.**

4. Staff Pattern for B. Pharm courses Department wise / Division wise:

Professor: Asst. Professor: Lecturer

Department / Division	Name of the post	For strength of 100 students	Provided by the institution	Remarks of inspection team
Department of Pharmaceutics	Professor	1	2	
	Asst. Professor	2	4+1(assoc. prof)	
	Lecturer	3	5	
Department of Pharmaceutical Chemistry	Professor	1	1	
	Asst. Professor	3	3	
	Lecturer	3	4	
Department of Pharmacology	Professor	1	0	
	Asst. Professor	2	1	
	Lecturer	1	2	
Department of Pharmacognosy	Professor	1	0	
	Asst. Professor	1	0	
	Lecturer	2	2	
Department of Pharmacy Practice	Asst. Professor	1	1	
	Lecturer	1	5	
Department of Pharmaceutical Analysis	Asst. Professor	1	1	
	Lecturer	1	5	

5. Selection criteria and Recruitment Procedure for Faculty:

a.	Whether Recruitment Committee has been formed	Yes
b.	Whether Advertisement for vacancy is notified in the Newspapers	Yes
c.	Whether Demonstration Lecture has been conducted	Yes
d.	Whether opinion of Recruitment Committee Recorded	Yes

6.Details of Faculty Retention for:

Name of Faculty Member	Period	%
Not Applicable	Duration of 15 yrs. and above	
Not Applicable	Duration of 10 yrs. and above	
Mr. V Rama Mohan Gupta, Md Ashwaq Hussain, Mr, K Srikanth, K Murali, V Naveen Kumar Reddy	Duration of 5 yrs. and above	11
30	Less than 5 yrs.	

7. Details of Faculty Turnover:

Signature of Head of the Institution

Signature of the inspectors

Name of Faculty Member	Period	More than 50%	50%	25%	Less than 25%
J Anup V SRIVANI Nikunja Basini pati Vamsi Krishna G.V. Rushyendra Subhas saho Srinivas rao G Parimala Devi K.Murali Nishanth j Mrs Sindhuri, Mr. Manohar, Dr Naresh Mr. Jagadeesh Babu Mr Anup J P Saritha Nagalalitha P Swathi Srilaxmi Anusha Salome Anusha A Banda Sridhar Sai kiran Samudrala Raju k Aditya Mr Damodar, Mr Roshan ali, Sweatha Bhavani, R Sachin.Mr Nagaveni, Mrs Ramya.					
	% of faculty retained in last 3 yrs			Yes	

Signature of Head of the Institution

Signature of the inspectors

8.Number of Non-teaching staff available for B. Pharm course for intake of 100 Students:

Sl. No.	Designation	Required (Minimum)	Required Qualification	Available		Remarks of the Inspection team
				Number	Qualification	
1	Laboratory Technician	1 for each Dept	D. Pharm	6	BSc	
2	Laboratory Assistants / Attenders	1 for each Lab (minimum)	SSLC	8	BSc	
3	Office Superintendent	1	Degree	1	M.Com	
4	Accountant	1	Degree	1	M.Com	
5	Store keeper	1	D. Pharm/ Degree	1	BSc	
6	Computer Data Operator	1	BCA / Graduate with Computer Course	1	BSc	
7	Office Staff I	1	Degree	1	M Com	
8	Office Staff II	2	Degree	2	BSc	
9	Peon	2	SSLC	2	SSLC	
10	Cleaning personnel	Adequate	---	3		
11	Gardener	Adequate	---	2		

Signature of Head of the Institution

Signature of the inspectors

9. Scale of pay for teaching faculty (to be enclosed):

Sl. No	Name	Qualification	Designation	Basic pay Rs.	DA Rs.	HRA Rs.	CCA Rs.	Other allowance Rs.	Deductions			Bank A/C No	PAN No	EPF A/c no.	Total	Signature
									P T	TDS	EPF					
Enclosed																

10. Whether facilities for Research / Higher studies are provided to the faculty? Yes

(Inspectors to verify documents pertaining to the above)

11. Whether faculty members are allowed to attend workshops and seminars? Yes

(Inspectors to verify documents pertaining to the above)

12. Scope for the promotion for faculty: Promotions

Yes

No

13. Gratuity Provided

Yes

No

14. Details of Non-teaching staff members (list to be enclosed):

Sl No	Name	Designation	Qualification	Date of Joining	Experience	Signature	Remarks of the Inspectors
Enclosed							

15. Whether Supporting Staff (Technical and Administrative) are encouraged for skill up gradation programs. Yes/ No

Signature of Head of the Institution

Signature of the inspectors

PART V - DOCUMENTATION

Records Maintained: Essential

Sl. No	Records	Yes	No	Remarks of the Inspectors
1	Admissions Registers	Yes		
2.	Individual Service Register	Yes		
3.	Staff Attendance Registers	Yes		
4.	Sessional Marks Register	Yes		
5.	Final Marks Register	Yes		
6.	Student Attendance Registers	Yes		
7.	Minutes of meetings- Teaching Staff	Yes		
8.	Fee paid Registers	Yes		
9.	Acquittance Registers	Yes		
10.	Accession Register for books and Journals in Library	Yes		
11.	Log book for chemicals and Equipment costing more than Rupees one lakh	Yes Yes		
12.	Job Cards for laboratories	Yes		
13.	Standard Operating Procedures (SOP's) for Equipment	Yes		
14.	Laboratory Manuals	Yes		
15.	Stock Register for Equipment	Yes		

Signature of Head of the Institution

Signature of the inspectors

16.	Animal House Records as per CPCSEA	Yes		
-----	------------------------------------	-----	--	--

Signature of Head of the Institution

Signature of the inspectors

PART - VI

**1. Financial Resource allocation and utilization for the past three years:
(Audited Accounts for previous year to be enclosed)**

SI	Expenditure in Rs. 2012-2013			Expenditure in Rs.2013-2014			Expenditure in Rs 2014-2015			Remarks of the Inspectors*	
	No.	Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Returning	Total budget sanctioned	Recurring		Non Returning
	2012-2013	12726500		2264000	16000000	16787000	3213000	17000000	9768000	7032000	

2. Total amount spent on chemicals and glassware for the past three years:

SI	Expenditure in Rs.			Expenditure in Rs.			Expenditure in Rs			Remarks of the Inspectors*	
	No.	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned		Incurred
	Chemicals	300000		303650	Chemicals	330000	348000	Chemicals	350000	354000	
	Glassware	200000		205620	Glassware	200000	214000	Glassware	250000	246000	

**3. Total amount spent on equipments for the past three years:
(Enclose purchase invoice)**

SI	Expenditure in Rs.			Expenditure in Rs.			Expenditure in Rs			Remarks of the Inspectors*	
	No.	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned		Incurred
	Equipment	700000		574437	Equipment	800000	920000	Equipment	900000	864900	

Signature of Head of the Institution

Signature of the inspectors

4. Total amount spent on Books and Journals for the past three years:

SI No.	Expenditure in Rs.			Expenditure in Rs.			Expenditure in Rs			Remarks of the Inspectors*
	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	
1	Books	200000	268350	Books	200000	162844	Books	200000	196520	
2	Journals	30000	36000	Journals	40000	54500	Journals	50000	54500	

***Last three years including this academic year till the date of inspection**

Signature of Head of the Institution

Signature of the inspectors

PART VII – EQUIPMENT AND APPARATUS

Department wise list of minimum equipments required for B. Pharm (for a batch of 20 students)

DEPARTMENT OF PHARMACOLOGY

Equipment:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Microscopes	20	20	YES	
2	Haemocytometer with Micropipettes	20	25	YES	
3	Sahli's haemocytometer	20	20	YES	
4	Hutchinson's spirometer	01	1	YES	
5	Spygmomanometer	10	5	YES	
6	Stethoscope	10	15	YES	
7	Permanent Slides for various tissues	One pair of each tissue Organs and endocrine glands One slide of each organ system	15	YES	
8	Models for various organs	One model of each organ system	10	YES	
9	Specimen for various organs and systems	One model for each organ system	10	YES	
10	Skeleton and bones	One set of skeleton and one spare bone	1	YES	
11	Different Contraceptive Devices and Models	One set of each device	5	YES	
12	Muscle electrodes	01	1	YES	
13	Lucas moist chamber	01	1	YES	
14	Myographic lever	01	1	YES	
15	Stimulator	01	1	YES	
16	Centrifuge	01	1	YES	
17	Digital Balance	01	1	YES	
18	Physical /Chemical Balance	01	1	YES	
19	Sherrington's Kymograph Machine / Polyrite	10	15	YES	

Signature of Head of the Institution

Signature of the inspectors

20	Sherrington Drum	10	15	YES	
21	Perspex bath assembly (single unit)	10	15	YES	
22	Aerators	10	15	YES	
23	Computer with LCD	01	1	YES	
24	Software packages for experiment	01	1	YES	
25	Standard graphs of various drugs	Adequate number	5	YES	
26	Actophotometer	01	1	YES	
27	Rotarod	01	1	YES	
28	Pole climbing apparatus	01	1	YES	
29	Analgesiometer (Eddy's hot plate and radiant heat methods)	01	1	YES	
30	Convulsiometer	01	1	YES	
31	Plethysmograph	01	1	YES	
32	Digital pH meter	01	1	YES	

Apparatus:

Sl. No.	Name	Minimum required No.s	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Folin-Wu tubes	60	60	YES	
2	Dissection Tray and Boards	10	15	YES	
3	Haemostatic artery forceps	10	20	YES	
4	Hypodermic syringes and needles of size 15,24,26G	10	15	YES	
5	Levers, cannulae	20	25	YES	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

DEPARTMENT OF PHARMACOGNOSY

Equipment:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
---------	------	-----------------------	----------------	------------------	---------------------------

Signature of Head of the Institution

Signature of the inspectors

1	Microscope with stage micrometer	20	20	YES	
2	Digital Balance	02	2	YES	
3	Autoclave	02	2	YES	
4	Hot air oven	02	2	YES	
5	B.O.D.incubator	01	1	YES	
6	Refrigerator	01	1	YES	
7	Laminar air flow	01	1	YES	
8	Colony counter	02	2	YES	
9	Zone reader	01	1	YES	
10	Digital pH meter	01	1	YES	
11	Sterility testing unit	01	1	YES	
12	Camera Lucida	20	20	YES	
13	Eye piece micrometer	20	20	YES	
14	Incinerator	01	1	YES	
15	Moisture balance	01	1	YES	
16	Heating mantle	20	20	YES	
17	Flourimeter	01	1	YES	
18	Vacuum pump	02	2	YES	
19	Micropipettes (Single and multi channeled)	05	5	YES	
20	Micro Centrifuge	01	1	YES	
21	Projection Microscope	01	1	YES	

Apparatus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Reflux flask with condenser	20	20	YES	
2	Water bath	20	20	YES	
3	Clavengers apparatus	10	10	YES	
4	Soxhlet apparatus	10	10	YES	
6	TLC chamber and sprayer	10	10	YES	
7	Distillation unit	01	01	YES	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Signature of Head of the Institution

Signature of the inspectors

DEPARTMENT OF PHARMACEUTICAL CHEMISTRY**Equipment:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Hot plates	05	6	YES	
2	Oven	03	3	YES	
3	Refrigerator	01	1	YES	
4	Analytical Balances for demonstration	05	15	YES	
5	Digital balance 10mg sensitivity	10	10	YES	
6	Digital Balance (1mg sensitivity)	01	1	YES	
7	Suction pumps	06	6	YES	
8	Muffle Furnace	01	1	YES	
9	Mechanical Stirrers	10	10	YES	
10	Magnetic Stirrers with Thermostat	10	10	YES	
11	Vacuum Pump	01	1	YES	
12	Digital pH meter	01	1	YES	
13	Microwave Oven	02	2	YES	

Apparatus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Distillation Unit	02	2	YES	
2	Reflux flask and condenser single necked	20	25	YES	
3	Reflux flask and condenser double / triple necked	20	25	YES YES	
4	Burettes	100	100	YES	
5	Arsenic Limit Test Apparatus	25	20	YES	
6	Nessler's Cylinders	50	60	YES	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

DEPARTMENT OF PHARMACEUTICS**Equipment:**

Sl. No.	Name	Minimum Required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Mechanical stirrers	20	20	YES	

Signature of Head of the Institution

Signature of the inspectors

2	Homogenizer	10	10	YES	
3	Digital balance	05	5	YES	
4	Microscopes	10	10	YES	
5	Stage and eye piece micrometers	15	15	YES	
6	Brookfield's viscometer	01	1	YES	
7	Tray dryer	01	1	YES	
8	Ball mill	01	1	YES	
9	Sieve shaker with sieve set	01	1	YES	
10	Double cone blender	01	1	YES	
11	Propeller type mechanical agitator	05	5	YES	
12	Autoclave	01	1	YES	
13	Steam distillation still	01	1	YES	
14	Vacuum Pump	01	1	YES	
15	Standard sieves, sieve no. 8, 10, 12,22,24, 44, 66, 80	10 sets	10	YES	
16	Tablet punching machine	01	1	YES	
17	Capsule filling machine	01	1	YES	
18	Ampoule washing machine	01	1	YES	
19	Ampoule filling and sealing machine	01	1	YES	
20	Tablet disintegration test apparatus IP	02	1	YES	
21	Tablet dissolution test apparatus IP	01	1	YES	
22	Monsanto's hardness tester	02	2	YES	
23	Pfizer type hardness tester	01	1	YES	
24	Friability test apparatus	01	1	YES	
25	Clarity test apparatus	01	1	YES	
26	Ointment filling machine	01	1	YES	
27	Collapsible tube crimping machine	01	1	YES	
28	Tablet coating pan	01	1	YES	
29	Magnetic stirrer, 500ml and 1 liter capacity with speed control	05 EACH	10	YES	
30	Digital pH meter	01	10	YES	
31	All purpose equipment with all accessories	01	1	YES	
32	Aseptic Cabinet	01	1	YES	
33	BOD Incubator	02	2	YES	
34	Bottle washing Machine	01	1	YES	

Signature of Head of the Institution

Signature of the inspectors

35	Bottle Sealing Machine	01	1	YES	
36	Bulk Density Apparatus	02	2	YES	
37	Conical Percolator (glass/ copper/ stainless steel)	10	10	YES	
38	Capsule Counter	02	2	YES	
39	Energy meter	02	2	YES	
40	Hot Plate	02	5	YES	

Signature of Head of the Institution

Signature of the inspectors

41	Humidity Control Oven	01	1	YES	
42	Liquid Filling Machine	01	1	YES	
43	Mechanical stirrer with speed regulator	02	5	YES	
44	Precision Melting point Apparatus	01	1	YES	
45	Distillation Unit	01	1	YES	

Apparatus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Ostwald's viscometer	20	20	YES	
2	Stalagmometer	20	20	YES	
3	Desiccator*	10	5	YES	
4	Suppository moulds	20	30	YES	
5	Buchner Funnels (Small, medium, large)	05 each	10	YES	
6	Filtration assembly	01	2	YES	
7	Permeability Cups	05	5	YES	
8	Andreason's Pipette	05	5	YES	
9	Lipstick moulds	10	20	YES	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

PHARMACEUTICAL BIOTECHNOLOGY

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Orbital shaker incubator	01	1	YES	
2	Lyophilizer (Desirable)	01	1	YES	
3	Gel Electrophoresis (Vertical and Horizontal)	01	1	YES YES	
4	Phase contrast/Trinocular Microscope	01	1	YES	
5	Refrigerated Centrifuge	01	1	YES	
6	Fermenters of different capacity (Desirable)	01	1	YES YES	
7	Tissue culture station	01	1	YES	
8	Laminar airflow unit	01	1	YES	

Signature of Head of the Institution

Signature of the inspectors

9	Diagnostic kits to identify infectious agents	01	1	YES YES	
10	Rheometer	01	1	YES	
11	Viscometer	01	1	YES	
12	Micropipettes (single and multi channeled)	01 each	5	YES	
13	Sonicator	01	1	YES	
14	Respinometer	01	1	YES	
15	BOD Incubator	01	1	YES	
16	Paper Electrophoresis Unit	01	1	YES	
17	Micro Centrifuge	01	1	YES	
18	Incubator water bath	01	1	YES	
19	Autoclave	01	1	YES	
20	Refrigerator	01	1	YES	
21	Filtration Assembly	01	1	YES	
22	Digital pH meter	01	1	YES	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

CENTRAL INSTRUMENTATION ROOM:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Colorimeter	01	1	YES	
2	Digital pH meter	01	1	YES	
3	UV- Visible Spectrophotometer	01	1	YES	
4	Flourimeter	01	1	YES	
5	Digital Balance (1mg sensitivity)	01	1	YES	
6	Nephelo Turbidity meter	01	1	YES	
7	Flame Photometer	01	1	YES	
8	Potentiometer	01	1	YES	
9	Conductivity meter	01	1	YES	
10	Fourier Transform Infra Red Spectrometer (Desirable)	01	0		
11	HPLC	01	1	YES	
12	HPTLC (Desirable)	01	0		
13	Atomic Absorption and Emission spectrophotometer	01	0		

Signature of Head of the Institution

Signature of the inspectors

	(Desirable)				
14	Biochemistry Analyzer (Desirable)	01	0		
15	Carbon, Hydrogen, Nitrogen Analyzer (Desirable)	01	0		
16	Deep Freezer (Desirable)	01	1	YES	
17	Ion- Exchanger	01	1	YES	
18	Lyophilizer (Desirable)	01	1	YES	

Signature of Head of the Institution

Signature of the inspectors

Observation of the Inspectors:

Compliance of the last recommendations by Inspectors

Specific observations if not complied

Signature of Inspectors:	1.
	2.

Note:

- 1. The Inspection Team is instructed to physically verify the details and records filled up by the college in the application form submitted by the college, which is with you now and record the observations, opinions and recommendations in clear and explicit terms.**
- 2. The team is requested to record their comments only after physical verification of records and details.**

Signature of Head of the Institution

Signature of the inspectors